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Steps to create an account in ischooledx:

1. Visit www.ischooledx.com
2. Click on the Join link.
3. Select the user type Student and fill the details. Make sure to enter a valid email ID.

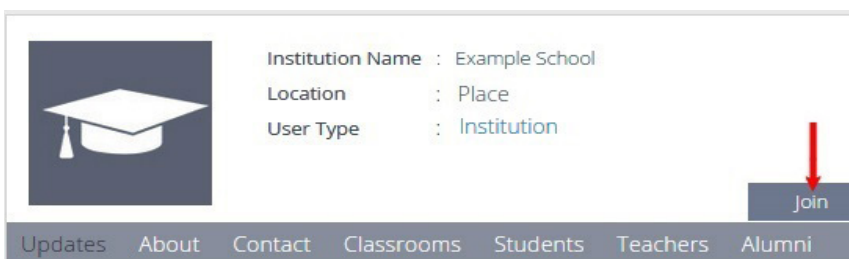
Note: It is better to take email ID in the name of parents for the children below 14 yrs of age.

Sign In process for Students in ischooledx

1. Visit www.ischooledx.com
2. Click on the Sign In link.
3. Sign In using email address and password used for creating ischooledx account.

Students Joining the Institution community

- i. Students can search the institution name from 'Search for institution' given in the top header of profile page.
- ii. Click Join button and select class from the list for joining the Institution.



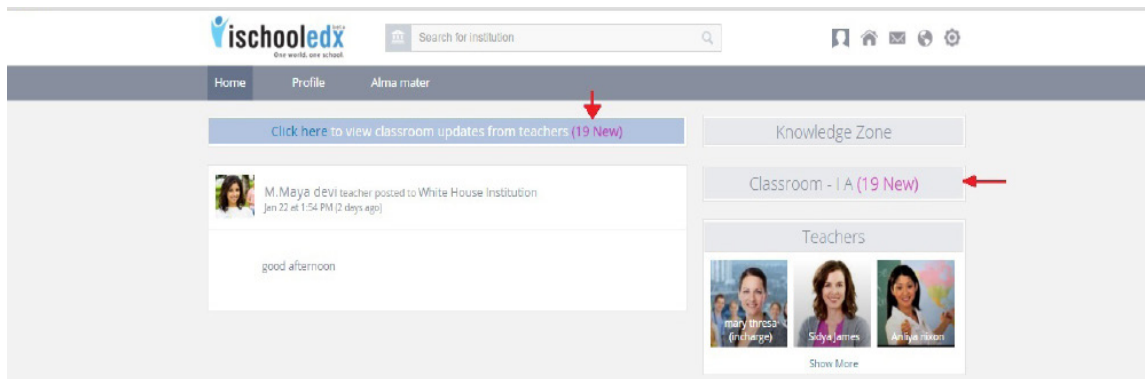
- iii. On approval by class in-charge students get access to the Institution community.
- iv. Students can view the updates from School in the home page.

Forgot Password

- i. Select 'Forgot password' . Type the email ID and click submit
- ii. A link to reset the password will be send to the email ID.
- iii. Click on the link, give new password and click save.

Steps to view classroom updates

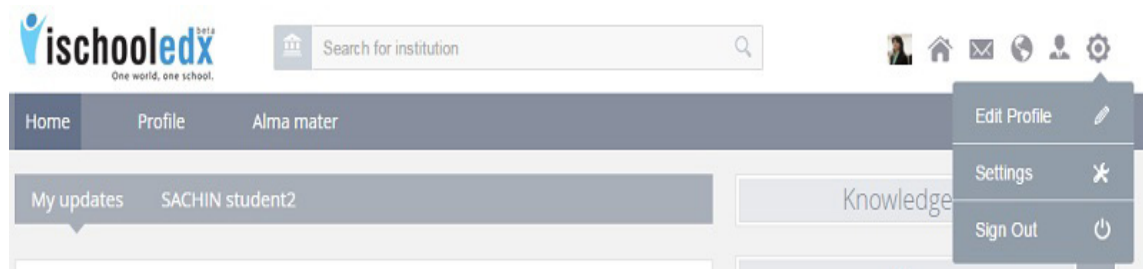
- i. Click the header “Click here to view the classroom updates from teachers” from the home page or
- ii. Select the Class Name from the side link of home page.
- iii. Number of new updates will be displayed as shown.



Settings

Settings includes following options:

1. Edit Profile, 2. Settings (General settings & Security settings) and 3. Sign out.



1. Edit Profile

This function can be used to edit personal information, career information, children information and contact information.

- i. Select 'Edit Profile' from 'Settings' given in the top header.
- ii. Edit the desired details and click save button.

2. General Settings

Select 'General Settings' from 'Settings' given in the top header. It has got two major functions.

a) Password Reset

- i. Select 'Password Reset' from general settings
- ii. Type the new password and click submit.

b) Change email ID:

- i. Select 'Change Email ID' from general settings
- ii. Change the existing email ID with a new email ID and then submit.
- iii. A confirmation link will be send to your new mail ID. Click on the link and sign in again with the new email ID.

3. Security Settings:

- i. Select 'Security' from the settings.
- ii. Turn 'On' button to get notifications when your account is accessed from computer or mobile that you have not used before.

4. Sign Out

Click 'Sign out' from the settings given at the top header to get a safe exit from your account.

Duty of students

1. Visit your ischooledx account regularly.
2. Check the Updates from School in your home page.
3. Click Updates in Classroom to find the updates by Teachers.
4. Check DCR in Classroom to get Daily Class Reports.